



Faith Based and Preschool Program Service Agreement (Ministry)

Programs participating in the Faith Based and Preschool Program are required to fulfill action plans based on the Office of Early Childhood and Out-of-School Learning Voluntary Certification Program standards, CCDF eligibility standards, and Paths to QUALITY criteria. Action plans are reviewed by the Faith Based and Preschool Specialist with the program administrator. The plans should be collaborative and accountable with timelines and action steps. Both the Faith Based and Preschool Specialist and the program administrator shall be held accountable to each other, to 4C of Southern Indiana, Inc., and most importantly to the anticipated outcomes of the services for the benefit of children.

Participation is contingent under the following conditions:

- Programs **will keep at least bi-monthly appointments** with the License Exempt Support Specialist.
- Programs **fulfill the action steps** as determined and agreed upon at previous visits and through contact with the license exempt specialist.
- Materials and equipment provided through the 4C Funds for Voluntary Certification are available to the appropriate extent, as observed by the Faith Based and Preschool Specialist

4C agrees to maintain confidentiality with information pertaining to the child care, the employees and administration of the facility. 4C staff is required to report abuse, neglect and unsafe circumstances to the appropriate authorities. The below program understands that it is solely responsible for any changes implemented with the program and that 4C staff and board are free from any liability incurred within individual programs.

I have read and reviewed the Faith Based and Preschool Program service agreement with the Faith Based and Preschool Specialist and agree to the terms of the plan.

Administrator/Program Name

Date

Faith Based and Preschool Specialist

Date